

FARMINGTON POLICE DEPARTMENT

POLICY AND PROCEDURE



Policy Number:
261-12 **Effective Date:**
09/28/2016

Subject:
Traffic Engineering

Approved by:

A handwritten signature in black ink.

Steven D. Hebbe, Chief of Police



PURPOSE:

To provide guidelines concerning traffic engineering.

POLICY:

It is the policy of the Farmington Police Department to work with traffic engineering authorities of the city and state to develop and maintain a safe and efficient traffic system.

PROCEDURE:

Responsibility:

The Department works in cooperation with city and state engineering departments to identify and remedy accident and congestion hazards.

The Department is responsible for the collection of accident data within the city. The Department is also responsible for:

1. Enforcement of traffic laws, analyzing accidents, and enforcement data as it applies to traffic law enforcement problems;
2. Preparing special reports and making recommendations when and if necessary;
3. Conducting traffic surveys when necessary.

Engineering Complaints or Suggestions:

When members of the public call in reference to a deficiency or problem relating to the engineering of the roadway, signals, or signs, the assigned Supervisor shall ensure the following is accomplished:

1. The Supervisor designated by the Chief of Police may review the complaint or suggestion and involve the city Traffic Engineer to determine the validity and severity of the problem identified, as well as assist in developing a plan to remedy the problem;
2. The designated Supervisor will represent the Department's interest and will render conclusions and/or recommendations on the complaints or suggestions as deemed necessary;
3. Whenever possible, the person(s) making the complaint or suggestion shall be informed of the status of their complaint and any corrective actions implemented by this department or Traffic Engineering.

Accident and Enforcement Data Sharing:

Accident data is collected and reported by means of the Department on the State of New Mexico Uniform Accident Report Form. A copy of the report is supplied to the State Department of Transportation and City Traffic Engineering, as needed for analysis. The City of Farmington Traffic Engineering Department has direct access to the traffic accident and enforcement sections of the central computer system, therefore allowing them to obtain accident and enforcement data directly as needed. Traffic Engineering's access to this system does not relieve the designated Supervisor from relaying pertinent information as deemed necessary regarding traffic engineering issues received by the department. Communication with the City Traffic Engineer may be made through telephone, e-mail or scheduled meetings.

Traffic enforcement data may be periodically reviewed by the designated Supervisor to determine if there is a need for a change in enforcement or engineering strategies. Any recommendations for change by the Department will be coordinated with the Traffic Engineering department.

Traffic Safety Liaison:

The Department's policy is to maintain liaison with those agencies, officials or groups who are actively involved in traffic safety.

The designated Supervisor will maintain liaison when needed with traffic safety groups and officials at the city, county, state and national levels.

Local Planning:

The Department participates in local transportation management planning through the Community Development and in liaison with the City Traffic Engineering Administrator.

Serious Accident Evaluation:

Accidents of a serious nature, wherein the causes are otherwise un-attributable, shall have a copy of the accident investigation forwarded to the appropriate traffic engineering authority for evaluation of the accident for any roadway deficiencies or corrective procedures.